

Keturah Studio Privacy Policy

Our contact details

Name: Keturah Aerial, Pole & Yoga Studio

Address: 61 Rochester Road, ME20 7BS, Aylesford

Phone Number: 07539041093

E-mail: keturahfitness@yahoo.co.uk

The type of personal information we collect

We currently collect and process the following information:

- Personal identifiers, contacts and characteristics (for example, name and contact details)
- Relevant medical information and records

How we get the personal information and why we have it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- We collect information to prevent any contradictions, to be able to keep in contact as well as, understanding the procedures and services which can be applied to you.
- We do not share any information with any third parties neither do we receive any information from indirect sources.

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information are: **[delete as appropriate]**

(a) Your consent. You are able to remove your consent at any time. You can do this by contacting Keturahstudio.com

(c) We have a legal obligation.

(d) We have a vital interest.

Tell people how you collect their personal information and where you collect the information from.

Tell people the reasons why you need to collect or hold their information. Include your lawful basis for doing this in this section (visit our lawful basis guidance and interactive tool to help you work this out).

Tell people about any instances in which you pass personal information to a third party and outline your reasons for this.

If you are relying on consent to process individual's information, then you should also tell people about their right to withdraw consent and how they can do this.

Tell people how you collect their personal information and where you collect the information from.

Tell people the reasons why you need to collect or hold their information. Include your lawful basis for doing this in this section (visit our lawful basis guidance and interactive tool to help you work this out).

Tell people about any instances in which you pass personal information to a third party and outline your reasons for this.

If you are relying on consent to process individual's information, then you should also tell people about their right to withdraw consent and how they can do this.

How we store your personal information

Your information is securely stored **within our private client data stores.**

If required by you, we will then dispose your information by **removing and deleting all your personal details and records.**

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at Keturah Studio, 07539041093, , 61 Rochester Road, ME20 7BS, Aylesford, if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at Keturah Aerial Pole & Yoga Studio , 07539041093, 61 Rochester Road, ME20 7BS, Aylesford.

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow

Cheshire

SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>